

# Cumberland County Hospital System, Inc.

## Administrative Policy - Procedure

<b>TITLE:</b> <b>Infection Control Risk Assessment Permit and Adherence during Disturbance of Ceilings, Walls, or Flooring</b>	<b>POLICY NUMBER</b>	<b>APPROVED BY</b> <b>MN</b>	<b>EFFECTIVE DATE</b> <b>10/27/09</b>	<b>Page 1 of 3</b>
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**POLICY:** Cape Fear Valley Health System (CFVHS) provides infection prevention and control measures during activities that disturb the ceilings, walls or flooring. An Infection Control Risk Assessment (ICRA) permit is initiated through the Engineering Department prior to beginning any of these projects in CFVHS. The ICRA (see Page 3 of this policy) is a mandatory adherence agreement that is posted at the work site by the project manager or person performing the work. ICRA is mandatory for work performed not only by CFVHS's Engineering Department, but for all work performed including outside vendors or contractors inside CFVHS.

**PURPOSE:**

- A) To provide a safe environment for patients, employees, and visitors.
- B) To schedule work which has the potential to create environmental contamination at times when there is minimum risk to patients, employees, and visitors.
- C) To provide a mechanism for advance planning to minimize risk.
- D) To provide a system to monitor adherence to policies and procedures.

**GUIDELINES:**

- A) Activity periods are defined so that planning is completed well in advance of the actual work involving ceilings, walls, or flooring.
- B) The Engineering Department, along with Infection Prevention and Control, the Safety Officer and the Department Manager, perform an Infection Control Risk Assessment (ICRA) prior to the start of any work to determine the impact these activities have in regard to the health and life safety of the patients, visitors and staff. Specific guidelines and recommendations resulting from the ICRA are incorporated in the contract documents and implemented by the contractor during the project. The ICRA includes but is not limited to the impact of disrupting essential care and services to patients, visitors and staff and patient placement.
- C) Work is phased so that patients, equipment, supplies, etc. are moved to completed areas if total barrier protection cannot be achieved.
- D) All staff and vendors are to strictly adhere to precautions identified in the ICRA at all times.
- E) Staff or vendors performing work post a copy of the ICRA at the work site for the duration of the project. Failure to comply results in a stop work order being issued until the condition is satisfactorily resolved. Unresolved issues are reported to the Chief Medical Officer for further action.

<b>Revised Effective</b>	<b>Reviewed/No Change</b> 8/23/10	<b>Originating Department:</b> Infection Prevention and Control	<b>Did this Policy Replace Another Policy? Yes No X</b>	<b>If Yes, Old Policy Title:</b>
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**Cumberland County Hospital System, Inc.**  
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<b>TITLE:</b> <b>Infection Control Risk Assessment Permit and Adherence during Disturbance of Ceilings, Walls, or Flooring</b>	<b>POLICY NUMBER</b>	<b>APPROVED BY</b> <b>MN</b>	<b>EFFECTIVE DATE</b> <b>10/27/09</b>	<b>Page 2 of 3</b>
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- F) Traffic of workers, supplies and equipment are diverted from patient areas and traffic lanes whenever possible.
- G) Destructive dust-creating work is scheduled with nursing personnel to avoid patient exposure.
- H) Floors are mopped at frequent intervals and terminal cleaning is required at the end of the project by the individual performing the work. This individual is responsible for notifying Environmental Services to follow with cleaning at the end of the project.
- I) For construction-related projects, the Infection Prevention and Control and Safety Director are included in the initial meeting for construction and renovation in all hospital areas and serve as a consultant to the user group and Engineering staff. The Infection Prevention and Control Director reports to the Infection Control Committee on construction/renovation projects and serves as compliance liaison with the staff.
- J) The Infection Prevention and Control Director is responsible for staff education regarding precautions needed during the project.

**RESPONSIBILITY:**

- A) The Directors of Engineering and Infection Prevention and Control review the policy for its effectiveness and make revisions as required to provide a safe environment for patients, visitors and staff.
- B) For construction-related activities, the contractor is responsible for posting and maintaining the ICRA at the work area and for adherence with the provisions of the ICRA.
- C) The Department Manager and employees in the adjacent work areas are responsible for knowing the control measures in use and adhering to these as posted on the ICRA.

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### INSTRUCTIONS FOR PREPARING AN INFECTION CONTROL RISK ASSESSMENT

<b>Step 1</b>	Identify the project type ( <b>Type A-D</b> ).
<b>Step 2</b>	Identify the patient risk groups that are affected by the project.
<b>Step 3</b>	Match the patient risk group ( <b>low, medium, high and highest</b> ) with the planned project type ( <b>Type A-D</b> ) to determine the classification ( <b>Class I-IV</b> ) of infection control precautions required for the project.
<b>Step 4</b>	Address issues related to disruption of utility services, noise, vibrations, etc. with proposed actions under the <b>** Comments / Additional Related Construction Issues Section</b>
<b>Step 5</b>	Verify that all required infection control precautions are included in the project contract documents for contractor compliance.
<b>Step 6</b>	The contractor/vendor keeps a copy of the ICRA posted in a visible location in the immediate work area.
<b>Step 7</b>	The contractor/vendor keeps a copy of the executed ICRA in the project manual and ensures that all subcontractor, company and vendor personnel are properly trained to perform work in accordance with the provisions of the ICRA and permit.

Note: The IRCA is performed in conjunction with the facility Engineering, Infection Prevention and Control, Safety Departments, and with the Department Managers.